

OJAI MUSIC FESTIVAL

Arts Management Internship Application

Festival dates: June 6-9, 2019

Personal Information

Name: _____ Social Security Number: _____

DOB: _____ Are you legally authorized to work in the U.S.? YES NO

Home Address: _____

Mailing Address: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

School Information

School: _____ Major: _____

Address: _____

Anticipated Graduation Date: _____

Internship Placement The Festival will assign interns to positions. Your application and the interview process will be taken strongly into account.

Please indicate the days you are available: (date) _____ to (date) _____
Ojai Festival starts early for interns, often the day after Memorial Day. Most of our interns attend schools on a semester calendar.

Areas of interest: Please check any of these positions in which you have interest.

- | | | |
|--|---|---|
| <input type="checkbox"/> Office Administration | <input type="checkbox"/> Marketing/Public Relations | <input type="checkbox"/> Retail/Concessions |
| <input type="checkbox"/> Box Office | <input type="checkbox"/> Live Stream | <input type="checkbox"/> Events/Development |
| <input type="checkbox"/> Stage Management | <input type="checkbox"/> Sound Assistant
(must have relevant experience) | <input type="checkbox"/> Front-of-House/Education |

Intern position might also include aspects of Operation and Production.
If either of these areas interest you, please indicate that by underlining your preference(s).

Please add any work experience relevant to any of the above positions. Use additional sheet if necessary.

Please list any skills you have relevant (photography, video editing, sound, software, graphic, office programs, social media, etc.) to the above positions.

Will you need the Festival to arrange housing for your stay? yes no

Would you be able to bring a car to Ojai if selected as an intern? yes no

Have you ever been convicted of a crime? yes no

If you answered "yes" please explain the circumstances in the space below or attach additional documentation if necessary.

References

Name: _____ Telephone Number: _____

Company/School: _____

Relationship: _____ Years Known: _____

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Essay

Please answer the following questions, or compose an essay based on the questions. Please use a separate piece of paper.

1. What do you find interesting about interning with the Ojai Music Festival?
2. What do you hope to learn or gain during this internship?
3. Briefly describe a past work or life experience that has given you the skills necessary to succeed outside of the classroom.
4. What strengths would you bring to the work place?

For first-time applicants, your submitted application should include;

Cover letter, resume, application, and essay or question responses.

Two letters of recommendation on college letterhead should also be submitted

(Please visit the website for important information regarding the content of these letters).

Ojai Music Festival
info@ojaifestival.org

For questions or additional information on the Festival and the Arts Management Internship program, contact the Festival by phone at (805) 646-2094 or email info@ojaifestival.org.